

Health & Safety Policy Statement

Policy Statement

It is the Policy of The Wallace Collection that its operations are conducted in such a way as to ensure, so far as it is reasonably practicable, the health, safety and welfare of its employees, visitors, contractors and others who may be affected by the Collection's activities (affected group). This is done in accordance with the requirements of the Health and Safety Act 1974, both in the spirit of the act and its legal obligations.

The Board of Trustees of The Wallace Collection accept the prime responsibility for the health, safety and welfare of the affected group. Trustees delegate the duties for Health and Safety to the Director and these are implemented by the Director of Finance and Resources and the Head of Buildings & Facilities.

The Trustees have a direct concern for the health, safety and welfare of their employees and accord health and safety matters equal priority to all other management and Wallace Collection functions.

It is a requirement of the Board of Trustees that the Director, Senior Management, Heads of Departments, Managers, and Supervisors accord a similar priority to health and safety matters and that all Wallace Collection employees, visitors and contractors ensure that the intent of this policy is observed.

The Museum undertakes to comply with the requirements of all applicable statutory provisions and guidance to meet these obligations.

The principles of this policy apply to all Museum activities in the UK and abroad.

Purpose

This policy covers the aims, commitment, and arrangements put in place by the Wallace Collection to ensure, so far as it is reasonably practicable, that the affected group do not suffer accident, injury or ill-health while on the Wallace Collection sites and anywhere that the Wallace Collection staff are located for work purposes.

Practice

It is the Policy of the Wallace Collection that:

- no activity is so important or urgent that it will be carried out other than with full regard to all issues of health and safety
- the Collection regards meeting all applicable Health and Safety legislation as a minimum standard and is committed to improving health and safety standards
- the necessary resources must be made available to meet the requirements of this policy

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- all employees and volunteers employed by The Wallace Collection and contractors appointed by the Collection, are required to pay maximum attention to the health and safety aspects of their work and exercise all care so as to eliminate or suitably control hazards to themselves and others
- the Collection will adopt a planned approach to managing health and safety
- specific arrangements and roles and responsibilities for health and safety within the Collection are set out in the Health and Safety Policy documents.

Review

This policy was approved by the Audit and Risk Committee in November 2024 and will be reviewed not later than every 3 years.